



CM Sports COSHH Policy	
This version date	January 2026
Review date	January 2027

Statement of Intent

This wraparound provision recognises its responsibilities under the Control of Substances Hazardous to Health Regulations (COSHH) 2002. We are committed to ensuring that all substances which may be hazardous to health are managed safely and effectively. Particular care is taken with cleaning products to protect the health, safety and wellbeing of children, staff and visitors at all times.

Purpose of the Policy

The purpose of this policy is to outline how hazardous substances are identified, assessed and controlled within the setting. It aims to minimise the risk of exposure to harmful substances and to ensure that all cleaning products are stored, used and disposed of safely, in line with current legislation and best practice.

Hazardous Substances

Hazardous substances within the setting may include cleaning products such as disinfectants, detergents, floor cleaners, bleach and hand sanitiser. Any product that carries a warning label indicating that it is harmful, irritant, toxic or corrosive is treated as a hazardous substance and managed in accordance with COSHH requirements.

Risk Assessment

A COSHH risk assessment is completed for all hazardous substances used within the setting. These assessments identify the potential risks, who may be harmed and the control measures required to reduce risk. Safety Data Sheets are obtained where necessary and all assessments are reviewed regularly, particularly when new products are introduced or if working practices change.

Storage of Cleaning Products

All cleaning products are stored securely in their original, clearly labelled containers. They are kept in a locked cupboard or designated locked storage area that is inaccessible to children at all times. Keys to these cupboards are held by staff only. Cleaning products are never stored in food preparation or eating areas and are never decanted into unlabelled containers.

Safe Use of Cleaning Products

Cleaning products are used strictly in accordance with the manufacturer's instructions. Where possible, cleaning takes place when children are not present. If cleaning must take place during session times, staff ensure children are kept well away from the area. Personal Protective Equipment, such as gloves, is provided and worn where required. Products are never mixed, and any spillages are dealt with immediately and safely.

Staff Responsibilities and Training

All staff are made aware of this policy and receive appropriate guidance and training on COSHH procedures, including the safe use and storage of cleaning products. Staff are responsible for following risk assessments and reporting any concerns, damaged containers or missing labels to the designated person. The manager or designated health and safety lead ensures that COSHH assessments are up to date and accessible.

Children's Safety

The safety of children is paramount. Children are never permitted access to cleaning products or hazardous substances. All cleaning equipment and products are removed immediately after use, and staff maintain vigilant supervision at all times to prevent accidental exposure.

Accidents and Emergencies

In the event of an accident involving a hazardous substance, appropriate first aid is administered immediately. Further medical advice or emergency services are sought where necessary. Parents or carers are informed as soon as possible and all incidents are recorded in the setting's accident or incident records.

Monitoring and Review

This policy is reviewed annually, following any incident, or when new hazardous substances are introduced. This ensures that the policy remains current and effective in maintaining a safe environment.

Linked Policies

This policy should be read in conjunction with the Health and Safety Policy, Risk Assessment Policy and Safeguarding Policy.